



## CONDITIONS OF MEMBERSHIP

Leitrim Youth Theatre is a partnership project of Leitrim County Council with The Glens Centre, who facilitate groups in Manorhamilton and Carrigallen Youth Theatre who facilitate groups in Carrick on Shannon, Leitrim Village and Carrigallen under a Service Level Agreement with Leitrim County Council.

Leitrim Youth Theatre is dedicated to the development and promotion of youth theatre through training, production and access, and encourages a greater understanding of the potential of theatre as a medium for learning and as a means of expression for young people.

The methods and code of practice of LYT are based on the concepts of opportunity, empowerment, access and artistic development. Members are provided with a programme of the highest quality which as well as contributing to personal development and building self-confidence, are also a good basis for any young person to pursue a career in theatre, film or any of the performing arts.

Participation in LYT is a special opportunity, and each person involved is entitled to a positive experience. As part of this philosophy, all members should expect and must adhere to the standards below.

### 1. SAFETY

Each member should acquaint themselves with the emergency procedures and assembly points of any premises used by LYT. In the event of a fire or other emergency, members should go directly to the emergency assembly point and must not leave the assembly point until they have been accounted for.

LYT is not responsible for members outside of scheduled LYT activities. Members are insured strictly for the duration of workshops, rehearsals and performances. Members are not covered for insurance once they leave an LYT activity and no responsibility will be taken for participants outside of these activities.

### 2. MEDICAL

With regard to medical conditions and contact information, it is the responsibility of each member to ensure that they have completed this part of the membership form honestly and in full. Should a member wish to alter this information at any time, they can do so in writing to Leitrim Youth Theatre, Leitrim County Council Arts Office, Áras an Chontae, Carrick on Shannon, Co. Leitrim.

### 3. ATTENDANCE

- Members must attend all workshops unless they have the Leader's consent to be absent.
- Members must be on time for workshops, rehearsals, performances and other scheduled activities.
- If a member knows they will be unable to attend a workshop, they should inform the Leader or Assistant at the earliest opportunity and no later than the two days before the scheduled activity.
- If a member is unable to attend a workshop at short notice, they should contact the Leader or Assistant at the earliest opportunity ideally by text. The Leader/Assistant will confirm receipt.
- Any member absent without the approval of the Leader for two consecutive workshops or any three workshops in one term, will have their membership of LYTC withdrawn and fees forfeited.
- Habitual absenteeism (four or more workshops in one term) without the approval of the Leader will result in membership of LYTC being withdrawn and fees forfeited.
- During activities, members should remain in parts of the premises approved for use by LYT and should not leave the premises at any time during workshops, rehearsals or performances, unless permission to do so has been given by LYT staff.
- Attendance will be taken into consideration when casting for LYT productions and where numbers of places available for LYT activities/tours/visits are limited.

#### **4. SMOKING, ALCOHOL & ILLEGAL DRUGS**

LYT conducts a no-smoking policy. This applies to all members and leaders during workshops or other LYT activities, or while on any premises used by LYT. The consumption of alcohol at LYT activities is not tolerated, nor should alcohol be brought onto any premises. This also applies for away trips. The possession of illegal drugs is strictly prohibited by LYT. Any member found in possession of illegal drugs will have their membership of LYT revoked immediately and will be referred to parents and An Garda Siochana.

#### **5. MOBILE PHONES**

Use of mobile phones during LYT activities is strictly prohibited and all mobile phones must be turned off completely during LYT activities. In case of emergency parents/guardians should contact the Assistant Leader who will have their phone on at all times.

#### **6. LYTC MEMBERS RIGHTS**

Each member has the right to -

- Fully participate in the activities and to become involved in the democratic decision-making processes of Leitrim Youth Theatre.
- Be informed of the activities and rules of Leitrim Youth Theatre.
- Voice their needs or concerns to responsible personnel in Leitrim Youth Theatre.
- A considered response in the event of a personal grievance.
- Express their views freely, always having respect for others.
- Feel safe at all times.
- Be protected from any bullying, violence or anti-social behaviour from others.
- Have their personal space and privacy respected.
- Not be subjected to inappropriate behaviour, physical, verbal or otherwise by another member or staff.
- Have their personal property respected at all times.

#### **7. LYTC MEMBERS CHARTER**

Each member is expected to -

- Respect LYT staff and abide by any reasonable requests they may make.
- Assist staff in workshop preparation and clean-up.
- Respect other member's personal property.
- Be sensible in their approach to their own safety and that of other members.
- Have mobile phones powered off during LYT activities.
- See other member's point of view.
- Share space equally.
- Share opinions without insisting they are right.
- Avoid, or think before, making personal comments.
- Tolerate other member's differences and respect their beliefs.
- Include everyone.
- Encourage cooperation and avoid conflict.
- Listen, learn, tolerate and take part.
- Be open and enthusiastic.

#### **8. NON-COMPLIANCE WITH CONDITIONS OF MEMBERSHIP**

In the case of a member not complying with LYT conditions of membership the procedure is as follows:

The Leader will discuss the issue with the participant and if a breach of the conditions is established, they will be issued with verbal warning. If there is no subsequent resolve, the issue will be brought to the attention of a Parent/Guardian. Failing any resolve, the issue will be explained to the participant, and they will be advised of their dismissal from the Youth Theatre. In the case where a member commits a serious infringement of the LYTC conditions of membership, the issue will be brought to the attention of a Parent/Guardian and may result in the member's immediate suspension or dismissal.